

Minutes of Board Meeting  
North Dakota Board of Optometry  
State Capitol Building  
May 20, 2022

Members Present: Sandi Frenzel, Michelle Dever, Drs. Taya Patzman, Brian Beattie, Dori Carlson, Tamara Mathison, Melissa McCulley, Dr. Alan King, and Legal Council David Schaibley.

Absent: Dr. Melissa McCulley

The meeting was called to order at 11:0 am, c.d.t. by President Beattie.

Dr. Patzman moved to approve the agenda. Dr. Mathison seconded the motion. The motion passed unanimously.

Dr. Carlson moved to approve the minutes of the October 15, 2021 meeting. Dr. Patzman seconded the motion. The motion passed unanimously.

Dr. King gave the treasurers report. The account balance is \$240,023.11. There is about \$8000 more than this time last year. The bank statements are reviewed each month by Dr. King and then forwarded to Dr. Beattie for his review as well. Drs. Beattie and Carlson both have the passcode to access the Quickbooks account online to monitor the Board's expenditures. Dr. Mathison moved to accept the financial report. Ms. Frenzel seconded the motion. The motion passed unanimously.

Dr. King gave the Executive Director's report. He said there have been no consumer complaints since the last Board meeting. He issued fifteen licenses in 2021, and 3 licenses so far in 2022.. It was moved Dr. Carlson and seconded by Ms. Dever to ratify the fifteen licenses issued by Dr. King in 2021. It was moved by Dr. Carlson and seconded by Dr. Patzman to accept the Executive Director's Report. The motion passed unanimously.

Dr. Beattie reported to the Board that he has been in contact with an Optometrist from out of state that has been doing telehealth eye exams to North Dakota residents. He reported he will continue to monitor and research this to make sure there are no violations of current Board Rules and Regulations. He will be in contact with the remote doctor to recommend that patients be notified ahead of time that they are not physically seeing a doctor but will see a doctor remotely.

Drs. King and Carlson have been reviewing minutes of all past meetings to see if there are "policies" that should be changes into a legislative Rule instead of a policy made during a Board Meeting. They will make recommendations at the next Board Meeting.

Under new Business, the Board was made aware that there may be some inconsistencies in section 43.13.13.2. Dr. Carlson and Dr. King will research the section and make a recommendation to the Board at the next meeting.

It was brought to the attention of the Board that the AOA now has a continuing education approval system that is very similar to COPE procedures. It was moved by Dr. Carlson and seconded by Dr. Patzman that the Board only approves COPE and AOA approved courses with the exception of courses sponsored by the NDOA. The motion passed unanimously by roll call vote.

Dr. Carlson is scheduled to go off the Board in July, but she reported to the Board she will seek re-appointment.

It was moved by Dr. Mathison and seconded by Dr. Patzman that the Board allow Dr. King to pay bills on behalf of the Board up to \$750.00 without prior Board approval.

Dr. Beattie informed the Board that he and Dr. Carlson will attend the ARBO Meeting in June to represent our Board.

It was the consensus of the Board that if a Board member cannot attend a meeting, they should notify the Board ahead of time and make arrangements to attend the meeting remotely.

Elections were held. It was moved by Ms. Frenzel and seconded by Ms. Dever that the Board keep the same officers as last year, that being Dr. Beattie and President and Dr. Carlson and Vice President. The motion passed unanimously by roll call vote.

The next Board meeting will be October 14, 2022 at the Sakakawea Room at the Bismarck State Capitol Building, beginning at 11:00 am c.d.t.

The meeting adjourned at 12:42 p.m., c.d.t.

Respectfully submitted,

Alan King, O.D.  
Executive Director